



## Hartford Award for Research and Practice (HARP) Program Call for School of Nursing Faculty Proposals

**Applications due:** May 18, 2020 by 5:00 p.m. PDT  
**Anticipated date for notification of award:** July 29, 2020  
**Funding begins:** Upon the IRB approval, but no sooner than September 8, 2020

The purpose of the Hartford Award for Research and Practice (HARP) program is to provide support for School of Nursing (SON) faculty research and practice change projects aimed at improving the health and health care of older adults. The funding is to support pilot studies to assess feasibility or collect preliminary data to support an external grant application which is expected as a deliverable upon completion of this project. Investigators are encouraged to consider the “strategic directions” established by the NIA in their [“Aging Well in the 21<sup>st</sup> Century: Strategic Directions for Research on Aging”](#) document. The HARP program core values include innovation, accountability for outcomes, and sustainable programs of research or practice improvements.

**Applications are invited for one-year projects of up to \$25,000.**

### **Faculty Eligibility Criteria**

The HARP Program is available to all OHSU School of Nursing faculty who have completed a clinical or research doctorate. Preference is first given to faculty who have completed their terminal degrees within the past 10 years, then to faculty who have completed their terminal degree more than 10 years ago and are developing an interest in nursing care of older adults. Senior faculty members are strongly encouraged to mentor junior faculty on collaborative projects. Funding preference is also given to faculty who have not received previous HARP funding and proposals that engage an interprofessional team.

Our Hartford Center of Gerontological Excellence (HCGE) welcomes applications from all qualified individuals. We do not discriminate based on race, color, religion, sex, national origin, disability, age, genetic make-up, gender identity, or sexual orientation.

Funding is not transferrable to another institution. In a case where the HARP awardee leaves OHSU, in consultation with the Project Administrator of the HCGE, another SON faculty on the study or project team will be appointed as P-I.

## **Proposal Process and Timeline**

Applicants are required to work with the School of Nursing Office of Research Development and Support (SNORDS) staff in development of a budget.

SNORDS staff are responsible for assuring HARP proposals meet the OHSU Office of Proposal and Award Management (OPAM) requirements and 10 day deadline. To start the budget process, email [SNORDS@ohsu.edu](mailto:SNORDS@ohsu.edu) to set up a meeting with SNORD staff at least one week in advance of the OPAM deadline. Develop a draft of your budget and budget justifications before meeting with SNORDS staff. (See Proposal Guidelines 3. below for details). Applications are considered incomplete until SNORDS staff review planned expenses.

Each grant proposal will be evaluated and rated by external reviewers with substantive expertise in the topic addressed. Please list two possible proposal reviewers, outside of OHSU, familiar with your topic area. A summary of reviewer comments will be provided to the applicant. The final decisions are based on the scientific merit and relevance to the HARP's purpose and core values.

The deadline for submission is May 18, 2020 by 5:00 p.m. PDT. Please send one combined PDF to the HCGE project administrator, Marilyn Sanguinetti, at [sanguine@ohsu.edu](mailto:sanguine@ohsu.edu), with a copy to [SNORDS@ohsu.edu](mailto:SNORDS@ohsu.edu). Funding begins upon the IRB approval, but no sooner than September 8, 2020.

## **Proposal Guidelines**

The proposal includes the following five elements:

1. Proposal Title Page:
  - a. Study title
  - b. Principal Investigator name, credentials, and contact information
  - c. Co-investigator name(s) and credentials, and/or list of key personnel
  - d. Abstract
2. Proposal should include the following sections (limited to 5 pages; must be single-spaced in Arial, 11-point font; with 1" margins on all sides):
  - a. *Narrative*: Specific Aims, Background/Significance, Preliminary Studies or Activities, Project Design and Methods, Human Subjects (if applicable)
  - b. *Timeline*: Plan for conducting the project within the one-year timeframe
  - c. *Plan for future extramural funding or sustainability*: Potential future funding agency and planned submission date with tentative aims for future proposal(s), the need for additional pilot work as a necessary step toward extramural funding, or the development of a sustainability plan
3. Budget and justification for proposed expenses: The budget is not included in the page limit. The budget should be approximately one page and include line items with costs, followed by a narrative budget justification.

**Please note:** HARP funds are restricted and do not fund P-I or Co-I salaries (FTE), tuition or fees for GRAs, indirect costs, or travel for general development. Some allowable expenses are: personnel costs for research staff, including student RAs; services, supplies, and small equipment; travel expenses necessary for conducting the research or project; travel expenses for the purpose of disseminating results supported by the HARP funding (up to \$1500); consultant fees and travel; participant incentives; and food and refreshments, if necessary, for meetings that include participants other than the study team, e.g., focus group participants (justification is required for why refreshments are essential).

4. References cited: References are not included in the page limit. List all references cited in the proposal narrative and, if appropriate, additional resources used to develop the proposal and plan the study. References must be in APA format.
5. Appendices: The appendices are not included in the page limit.
  - a. Contact information and rationale for two (2) external reviewers (outside OHSU) for the proposal
  - b. A current non-fellowship [NIH biographical sketch](#) for each key member of the study or project team
  - c. Instruments and data collection tools (include permission to use instrument or tools, if appropriate)
  - d. Educational or other materials critical to the success of the study or project
  - e. Description of partnerships: When appropriate, include a brief description of partnerships required to complete the research or project. These include any partnership arrangements with a novice researcher, as well as partnership arrangements with transdisciplinary or multi-site studies.
  - f. Letter(s) of support indicating access to settings and/or participants and letters from consultants and/or others important to the success of the study or project

**Proposal Evaluation Criteria:**

1. *Innovative*: The proposal represents an original idea and/or the proposed research or project addresses an important and significant need in a novel way.
2. *Relevant*: The proposal has the potential to improve the health or health care for older adults.
3. *Synergistic*: The proposal leverages existing resources at OHSU through collaborative work across OHSU's schools and programs and other aging initiatives.
4. *Merit*: The aims are likely to achieve the expectations of this funding mechanism. The approach is supported with sound rationale. The methods of the study are rigorous, well described, and have strong scientific merit.
5. *Feasible*: The proposal is appropriately scoped in budget and aims to be completed within one year.

## **Expected Outcomes**

Grantee agrees to:

1. Develop specific plans for what external grants will be submitted to continue the HARP funded line of research.
2. Provide a brief interim report, by February 1, 2021, to the Project Administrator of the HCGE. Include a brief budget update.
3. Complete the HARP study or project within one year and submit a final report within two months of the grant's end date. The final report includes an abstract of findings/outcomes, final budget report, plans for future funding or sustainability, and confirmation of dissemination of findings in a publication.
4. Present the results of the HARP study or project to the OHSU community or relevant conference within six months of the completion date.
5. Acknowledge the HARP and HCGE as supporters of the funded research project during local and national presentations, lectures, and in publications. Please use the following wording: *This study was supported by the Frances Price Estate Fund through the OHSU Foundation and Hartford Award for Research and Practice (HARP). This fund is administered by the Hartford Center of Gerontological Excellence at OHSU.*

## **Program Management**

The HCGE oversees the HARP program. Post award financial management will be administered by SNORDS.

No-cost extensions for this one year grant will be considered non-competitively, but must be requested before the end-date of the awarded grant.

All communication regarding the HARP program should be directed to Marilyn Sanguinetti, Project Administrator for the Hartford Center of Gerontological Excellence at OHSU, at [sanguine@ohsu.edu](mailto:sanguine@ohsu.edu) or 503-494-0222.

## **About the Hartford Center of Gerontological Excellence at OHSU**

The Hartford Center of Gerontological Nursing Excellence was funded by the John A. Hartford Foundation (JAHF) from 2001-2015. During that time, the Center distinguished itself in gerontological research, family caregiving, and enhancing undergraduate and graduate education in gerontological nursing.

Post JAHF funding, we have made it our mission to enhance and sustain the capacity of health professionals to provide quality care to older adults through interprofessional research, education, adoption of best practices, and faculty and leadership development.

The HCGE is honored to steward the Hartford Award for Research and Practice (HARP) program made possible through an endowment of the Frances Price Estate Fund.